



# BOARD OF ENGINEERS MALAYSIA

CPD 003

## Continuing Professional Development Course Endorsement

### **Course Evaluation**

If the course content and presenters meet the requirements of the Board of Engineers Malaysia CPD Endorsement policy and CPD policy, then the course Provider shall nominate and provide a free place on the course for a reputable BEM nominee so that he/she can provide BEM with an independent evaluation of the course.

This evaluation shall be based on the following:

- conformance to BEM CPD policy requirements.
- perceived strengths and weaknesses of the course
- comments on matters of concern and suggestions for improvement

If a Provider has been offering a course for some time and evaluations have already been made then the Provider can apply for the evaluation to be waived.

### **Course Endorsement**

If the evaluation provides a favorable impression of the course then Provider may then advertise BEM endorsement for that course in any advertising material and course brochures.

It is suggested that the promotion follow these guidelines:

*"This is an BEM endorsed course. The BEM CPD policy requires all registered engineers to undertake a minimum of 50 hours of Continuing Professional Development per year. Attendance at this seminar attracts valuable CPD hours towards your total."*

It must also be clear in advertising material that the registered engineers with BEM are able to take advantage of a negotiated discount when enrolling in the course.

### **Provider Endorsement**

Once this process has been conducted for three courses offered by one Provider then the Provider itself can apply for CPD endorsement. They are then able to advertise BEM endorsement for any courses they offer to engineers. The content of the courses offered shall be submitted to BEM for accreditation of its members.

A review of the endorsement will be conducted every three years. BEM reserves the right at this time to revoke endorsement of any Provider if the Board feels that the quality or content of courses are not meeting the requirements of its members.